



# CAYCE MILL SUPPLY COMPANY

2225 PEMBROKE ROAD HOPKINSVILLE, KY 42240

PHONE: 270-886-3335 FAX: 270-881-1633 [WWW.CAYCEMILL.COM](http://WWW.CAYCEMILL.COM)

CENTRAL CITY HOPKINSVILLE MADISONVILLE MAYFIELD OWENSBORO RUSSELLVILLE

## ACCOUNT UPDATE FORM

PLEASE FAX APPLICATION TO: 270-881-1633 OR EMAIL TO: [AR@CAYCEMILL.COM](mailto:AR@CAYCEMILL.COM)

DATE: \_\_\_\_\_ CMS ACCOUNT NUMBER: \_\_\_\_\_

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ SOCIAL SECURITY #: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

COMPANY PHONE #: \_\_\_\_\_ FAX: \_\_\_\_\_ HOME: \_\_\_\_\_

APPLICANT EMAIL ADDRESS: \_\_\_\_\_ MOBILE #: \_\_\_\_\_

COMPANY WEB ADDRESS: \_\_\_\_\_

## BUSINESS INFORMATION

CORPORATION	PARTNERSHIP	LLC	NON-PROFIT	FARM	INDIVIDUAL
TYPE: ELECTRICAL	PLUMBING	HVAC	CONSTRUCTION	OTHER: _____	

FEDERAL TAX ID #: \_\_\_\_\_

SALES TAX INFO: TAXABLE TAX-EXEMPT (PLEASE ATTACH EXEMPTION CERTIFICATE TO BE EXEMPT.)

DOES YOUR COMPANY REQUIRE: PURCHASE ORDERS SIGNATURES BOTH

ACCOUNTS PAYABLE CONTACT: \_\_\_\_\_

ACCOUNTS PAYABLE PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## OFFICERS OR OWNERS OF BUSINESS

NAME:	TITLE:	PHONE:	SOCIAL SECURITY #:
_____ / _____ / _____ / _____			
_____ / _____ / _____ / _____			
_____ / _____ / _____ / _____			
_____ / _____ / _____ / _____			

**PLEASE COMPLETE THE FOLLOWING INFORMATION IN ORDER TO SERVE YOU BETTER:**

EMAIL ADDRESS TO RECEIVE INVOICES: \_\_\_\_\_

WOULD YOU LIKE YOUR PACKING SLIPS PRINTED WITH PRICES? YES NO

## AUTHORIZED BUYERS

NAME:	TITLE/POSITION:	PHONE:	EMAIL:
_____	/ _____	/ _____	/ _____
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## ACCOUNT AND/OR COMMERCIAL CREDIT AGREEMENT

I certify that all information in this Account Application is true and accurate to the best of my knowledge. I agree to authorize Cayce Mill Supply to investigate all credit and/or bank references and release credit information (personal information will not be included) to other suppliers or agencies that inquire about my account. Seller has implemented a policy facilitating the use of electronic payment (ACH debits) technology for the movement of funds. In accordance with this policy, checks received by Seller as payment for goods and/or services provided may be used for the purpose of capturing the bank and account information for the depository financial institution named therein. The Seller reserves the right to initiate an ACH debit entry to the payer's checking account.

Applicant warrants that this application and information provided herein is presented solely for business and/or business credit purposes only. Our credit terms are PROX 25. **All accounts are to be paid in full by the 25th day of the month following purchase unless other arrangements are made with our credit department.** No discounts are allowed on special orders, net pricing, accounts with past due invoices or payments made with a credit card. A 2% service charge (24% annual percentage rate) or a minimum of \$1.00 will be generated on all past due balances and added to the monthly statement. Our statement is a declaration of indebtedness to Cayce Mill Supply. Any discrepancies must be reported to our office within 10 days of receipt of statement or indebtedness will be deemed accurate. This account agreement takes precedence over any and all quotes, orders, or purchase orders issued to us with terms different than stated above. Any quote, order, or purchase order placed with us, will be construed as acceptance of our terms and this agreement. The Credit Department of Cayce Mill Supply must approve the special term request in writing. All quotes are valid for thirty days, commodity items excluded.

Cayce Mill will establish and advise you of your credit limit(s) when you open your account. Cayce Mill may also, in its sole discretion, establish separate additional credit limits with special conditions. The special conditions of any special terms or additional credit limit will be disclosed to you when Cayce Mill opens your account, at the time of purchase, or on your periodic statement. Your use of any such special terms or additional credit limit(s) shall constitute your agreement to any disclosed special conditions. You agree that Cayce Mill may increase or decrease your credit limit(s) at any time, in Cayce Mill's sole discretion, without prior notice to you. Should the balance of your account balance exceed any established credit limit, your responsibility for payment additionally extends to the entire balance.

As owner or authorized agent of this account, the applicant understands that if this account becomes delinquent, they agree to pay all costs of collection including court costs, filing fees, attorney's fees, and contingent fees, to collection agencies or attorneys, of not less than 35%, such contingency fee to be added and collected by the collection agency or attorney immediately upon your default and our referral of your account to said collection agency or attorney. The applicant further agrees that their account will be governed by the laws of the state of Kentucky and if legal proceedings take place, they agree to be brought to the appropriate court in Christian County, Kentucky. C.O.D. accounts agree to these terms and conditions should a charge occur due to any errors or omissions and to remit payment upon invoice. **THERE ARE NO EXPRESSED OR IMPLIED WARRANTIES, BEYOND MANUFACTURERS' WARRANTY, CONCERNING MERCHANTABILITY OR FITNESS OF PRODUCTS PURCHASED FROM US.**

PLEASE PRINT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

## PERSONAL GUARANTY

I, \_\_\_\_\_ (name), residing at \_\_\_\_\_ (home address) for and in consideration of your extending commercial credit at my request to \_\_\_\_\_ (company) hereby guarantees unconditionally the prompt payment of any sums now owing and all sums to become due to Cayce Mill Supply, pursuant to the above credit terms, together with interest, collection costs, attorneys' fees, costs and disbursements. It is further agreed that Cayce Mill Supply may later refuse credit to said account and such refusal shall not affect this Guaranty. This shall be a continuing Guaranty and cannot be cancelled without the expressed written consent of Cayce Mill Supply.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ SSN#: \_\_\_\_\_